

☐ Interviewed/Job Offered

☐ Interviewed/No Offer

☐ No Interview



FALL/WINTER

CITY OF EAU CLAIRE EMPLOYMENT APPLICATION
Parks and Recreation Department/Recreation Division

AN EQUAL OPPORTUNITY EMPLOYER
FUNCTIONING UNDER AN AFFIRMATIVE ACTION PLAN

Employment Opportunities: www.eauclairewi.gov

PLEASE PRINT OR TYPE ALL INFORMATION AND RETURN TO:

DEPARTMENT OF HUMAN RESOURCES, P.O. BOX 5148, CITY HALL, EAU CLAIRE, WISCONSIN 54702-5148

LAST NAME	FIRST NAME	MIDDLE INITIAL

POSITIONS APPLYING FOR: (please list in order of preference)

1.	4.
2.	5.
3.	6.

CURRENT

ADDRESS: _____
STREET CITY STATE ZIP

PERMANENT

ADDRESS: _____
STREET CITY STATE ZIP

E-MAIL ADDRESS: _____ Are you at least 18 years of age? _____

DO YOU HAVE A VALID DRIVER'S LICENSE? _____ IF YES, LICENSE #: _____

CELL PHONE: _____ WORK/SCHOOL PHONE: _____ HOME PHONE: _____

Date Available: _____ Hours Available: _____ Days Available: _____

of Hours or Games per week you are interested in working: _____

EDUCATION

Name & Location of High School	Year in School	Date Graduated (If applicable)

Name & Location of College/University, etc.	Year in School	Major	Degree Conferred/Year (If Applicable)

VOLUNTEER EXPERIENCE (Only list if applicable to position applying for):

Organization	Position/Duties	Dates	Supervisor

EMPLOYMENT HISTORY (Please list three most recent positions)

Employer	Job Title/Duties	Dates	Supervisor

CERTIFICATIONS (Please list current certifications)

- [] W.S.I. (Water Safety Instructor) Expiration Date: _____
[] Lifeguard Training Expiration Date: _____
[] Cardiopulmonary Resuscitation (CPR) Expiration Date: _____
[] Standard First Aid Expiration Date: _____
[] Sport Official Sport: _____ Level/Grade _____
[] Other (Please specify) _____

REFERENCES

Name	Address	Phone	Relationship

Do you have access to a car? (for some positions a vehicle is required) ☐ Yes ☐ No

List any other information pertinent to this application for employment:

CERTIFICATION STATEMENT (Please sign and date the following statement:)

I certify that all answers to questions in this application are true, and I agree that my misstatements or omissions of material fact will cause forfeiture on my part of all rights to any employment in the City services.

Date: _____ Signature: _____

=====

REQUIRED

NAME: _____ SS#: _____ DATE OF BIRTH: _____

Have you ever been convicted as an adult for any violations of law including traffic violations? ☐ YES ☐ NO Pursuant to City policy, violations of law will not be an automatic bar to employment and will only be considered as it relates to specific jobs. However, Police Officer candidates will not be hired if they have been convicted of a violation of Title XVIII, U.S.C. Section 921 – Federal Gun Control Act of 1997.

If you checked yes, list all:

Date and Place

Nature of Offense

Disposition

OPTIONAL

The City of Eau Claire has adopted an Affirmative Action Plan. In an attempt to judge the effectiveness of our recruitment efforts, we request that you provide the following information. This information will in no way be used in the decision to hire or promote. All data is confidential and retained in the Affirmative Action Office.

GENDER: ☐ Male
☐ Female

HOW DO YOU DESCRIBE YOURSELF IN THE FOLLOWING TERMS?
(Please check one.)

Please tell us how you heard of this recruitment:

Newspaper: _____

Website: _____

Other: _____

_____ Word of mouth

☐ White ☐ Black
☐ Hispanic ☐ American Indian
☐ Asian/Pacific